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**From:** Bussard, David [Bussard.David@epa.gov]  
**Sent:** 2/25/2016 6:23:41 PM  
**To:** Flowers, Lynn [Flowers.Lynn@epa.gov]  
**Subject:** FW: IRIS Management Council Meeting  
**Attachments:** IMC Minutes 2 11 16.docx; IRIS staffing matrix Revised 02 23 16.xlsx

David and Lynn will write up a procedure for dissenting opinions in workgroups and how to try to reach consensus or how to elevate to the Science Council (i.e., proponents, work group chairs, science council, reporting/looping back).

Lynn, we need to get to this. Do you have something in draft? I know Norm said you had useful comments on restricting the roles/responsibilities package as a whole.

David

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**From:** Soto, Vicki  
**Sent:** Thursday, February 25, 2016 12:22 PM  
**To:** Ross, Christine <Ross.Christine@epa.gov>; Cogliano, Vincent <cogliano.vincent@epa.gov>; Gatchett, Annette <Gatchett.Annette@epa.gov>; Hawkins, Belinda <Hawkins.Belinda@epa.gov>; Troyer, Michael <Troyer.Michael@epa.gov>; Vandenberg, John <Vandenberg.John@epa.gov>; Walsh, Debra <Walsh.Debra@epa.gov>; Sams, Reeder <Sams.Reeder@epa.gov>; Perovich, Gina <Perovich.Gina@epa.gov>; Sonawane, Bob <Sonawane.Bob@epa.gov>; Rieth, Susan <Rieth.Susan@epa.gov>; Ross, Mary <Ross.Mary@epa.gov>; Subramaniam, Ravi <Subramaniam.Ravi@epa.gov>; Flowers, Lynn <Flowers.Lynn@epa.gov>; Birchfield, Norman <Birchfield.Norman@epa.gov>; Berner, Ted <Berner.Ted@epa.gov>; Hotchkiss, Andrew <Hotchkiss.Andrew@epa.gov>; Dutton, Steven <Dutton.Steven@epa.gov>; Avery, James <Avery.James@epa.gov>; D'Amico, Louis <DAmico.Louis@epa.gov>; Morozov, Viktor <Morozov.Viktor@epa.gov>; Bussard, David <Bussard.David@epa.gov>; West, Jeremy <West.Jeremy@epa.gov>; Hagerthey, Scot <Hagerthey.Scot@epa.gov>; Davis, Allen <Davis.Allen@epa.gov>; Bierwagen, Britta <Bierwagen.Britta@epa.gov>  
**Subject:** RE: IRIS Management Council Meeting



IMC Minutes 2 11  
16.docx



IRIS staffing matrix  
Revised 02 23 ...

Hi – Attaching the latest version of the IRIS staffing matrix (from 2/23) and the last meeting minutes (from 2/11).

This staffing matrix includes allocation to HHRA projects and a few other staff changes that were reported.

Vicki

Action Items

AI: Gina still working on Roles and Responsibilities. Norm, Lynn and Sue R. will update and incorporate changes. David and Lynn will write up a procedure for dissenting opinions in workgroups and how to try to reach consensus or how to elevate to the Science Council (i.e., proponents, work group chairs, science council, reporting/looping back).

AI: Mary will follow up with Elaine about the PKWG duties.

AI: Sue and Andrew additional discussions with SRC and the new POP. Want to do as much phthalates as possible before PCBs. Will discuss with staff.

AI: HBCD – remove Kathleen, updated schedule. Management review sometime in August.  
 AI: Discuss Lit-Extractor in a future meeting, maybe identify end users to help with development.  
 AI: Vince will follow up with Lynn RE epi support for PFOA/PFOS (ie, Glinda, Mike W, or Tom/Barbara).  
 AI: CM and BC will have to define needs or say they don't have capacity (for naphthalene CTGI-discussion of endpoints and Margaret Pratt)  
 Andrew will speak to Teneille (about cancer and phthalates)

#### Edits to Matrix

Annette - to Other and x to Ethylbenzene
Glinda – x in urgent column of PFOS/PFOA
Amanda – x under ethylbenzene
Allen – x under ethylbenzene
Beth Radke – x under naphthalene
Kathleen N – remove from PCBs
Marianne – x under PCBs
Anu – leave under PCBs as a reviewer.
Anu – x under BBP and DINP
Did NOT add Reid or remove Fox from Ethylbenzene
Remove Jane Caldwell from phthalates

<< File: IRIS staffing matrix Revised 02 16 16.xlsx >> << File: IMC Minutes 2 11 16.docx >>

-----Original Appointment-----

**From:** Ross, Christine

**Sent:** Thursday, November 19, 2015 1:32 PM

**To:** Ross, Christine; Cogliano, Vincent; Gatchett, Annette; Hawkins, Belinda; Troyer, Michael; Vandenberg, John; Walsh, Debra; Sams, Reeder; Perovich, Gina; Sonawane, Bob; Rieth, Susan; Ross, Mary; Soto, Vicki; Subramaniam, Ravi; Flowers, Lynn; Birchfield, Norman; Berner, Ted; Hotchkiss, Andrew; Dutton, Steven; Avery, James; D'Amico, Louis; Morozov, Viktor; Bussard, David; West, Jeremy; Hagerthey, Scot; Davis, Allen; Bierwagen, Britta

**Subject:** IRIS Management Council Meeting

**When:** Thursday, February 18, 2016 1:30 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** DCRoomPYN7100-River/ORD-NCEA-DC

Videoconferencing will be available. Call-in number:

**Ex. 6 Personal Privacy (PP)**

NOTE: Room number for PY will change in early 2016.

Room number in RTP is B-249.

Added (1/6.16): Room number in CIN is AG-40.